

## Priority #5

### Attract, Retain, and Improve Quality Staff

#### Goal A

Evaluate all staff with district-wide evaluation schemes.

#### Action Steps

1. Probationary teaching staff – 3 evaluations per year.  
Timeline: Yearly beginning 2009-2010  
Resources: District evaluation.  
Responsibility: Principal
2. Continuing contract teaching staff – 1 evaluation per year.  
Timeline: Yearly beginning 2009-2010  
Resources: District evaluation.  
Responsibility: Principal
3. Non-licensed staff – 1 evaluation per year.  
Timeline: Yearly beginning 2009-2010  
Resources: District evaluation.  
Responsibility: Teacher and Principal
4. Administration – 1 evaluation per year.  
Timeline: Yearly beginning 2009-2010  
Resources: District evaluation.  
Responsibility: Superintendent and Board

#### Evaluation Plan

Quantitative: Teaching staff evaluations completed by mid-March and additional evaluations done by mid-April.

Qualitative:

## Priority #5

Attract, Retain, and Improve Quality Staff

### Goal B

Improve the JCC teacher mentorship program.

### Action Steps

1. Review and restructure program to meet the needs of incoming staff.  
Timeline: 2010-2011  
Resources: Current materials.  
Responsibility: Staff Development Committee.
2. Re-establish monthly meetings with new staff, mentors, and coordinators.  
Timeline: 2010-2011  
Resources: Room to meet and money.  
Responsibility: Mentorship Coordinator
3. Define role and expectations of the mentor coordinator.  
Timeline: 2010-2011  
Resources: Current materials.  
Responsibility: Staff Development Committee
4. Request funding from staff development.  
Timeline: 2009-2010  
Resources: Money for program.  
Responsibility: Staff Development Committee

### Evaluation Plan

Quantitative: Program materials have been updated, monthly meetings are held, and staff development authorizes money.

Qualitative:

## Priority #5

### Attract, Retain, and Improve Quality Staff

#### Goal C

Effectively market JCC School District in order to attract new students.

#### Action Steps

1. Update district brochure.  
Timeline: 2009-2010  
Resources:  
Responsibility: Administration and Livewire
2. Have updated materials and brochure sent to the Chamber of each area town.  
Timeline: 2009-2010  
Resources: Money for printing.  
Responsibility: Livewire
3. Market district in local newspaper to promote academic programs.  
Timeline: 2009-2012  
Resources: Newspaper relationship.  
Responsibility: Teacher and Administration
4. Advertise JCC accomplishments and course offerings in surrounding communities.  
Timeline: 2009-2012  
Resources: Dollars for program.  
Responsibility: School Board

#### Evaluation Plan

Quantitative: Have materials sent to community groups. Increase number of open-enrolled students into the School District. Increase number of total student enrollment.

Qualitative: Advertising developed and placed in newspaper of surrounding newspapers.