

# REQUEST FOR CREDIT APPROVAL

I \_\_\_\_\_ hereby request approval of the following course or workshop to apply for lane transfer credit:

Number of credits \_\_\_\_\_ (semester or qtr. credits) Course Number \_\_\_\_\_

College \_\_\_\_\_

Credits applicable for increment advancement or change of salary lane shall be in the subject teaching field in which the teacher is teaching in our system, or such credits shall be adjudicated as contributing to improvement of the individual's teaching competence.

I am (on) (not on) an advanced degree program at a college.

I certify that these courses are applicable to the above criteria.

My justification for this is: (Please comment briefly)

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Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Teacher

Approval (yes) (no)

\_\_\_\_\_  
Signature of Building Principal

\_\_\_\_\_  
Signature of Superintendent

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*These credits must be approved in advance by the Superintendent to receive credit for these classes. Put down if these are quarter credits or semester credits for approval.*